



Village of Marvin

Village of Marvin Community Partnership Program – Letter of Request Form

Updated 5/21/26

Section 1: Community Information

Entity Name: _____

Type of Entity:

- Active HOA Inactive HOA Unincorporated Neighborhood
- Commercial Development Other Non-Profit

Physical Address: _____

Contact Name: _____

Title/Role: _____

Phone: _____

Email: _____

Number of Homes / Units (if a Community): _____

Section 2: Statement of Request

We, the undersigned, respectfully request consideration for designation as a **Certified Trust Partner** under the Village of Marvin’s Community Partnership Program. We seek to:

- Join the Partnership Committee and contribute to ongoing collaboration.
- Participate in future pilot project opportunities.
- Access grant opportunities through the Collaborative Project Fund.
- Promote inclusive community engagement and improvement.
- Install an official Village of Marvin Partner Community sign at entrances.

Please find enclosed our signed **Community Trust Pledge** as a demonstration of our commitment to open communication, shared responsibility, and collaborative development in Marvin.

Section 3: Program Alignment (Check all that apply)

Our community intends to partner with the Village of Marvin to pursue projects that align with the following goals:

- Public Safety & Wellness
- Environmental/Stream clean up
- Youth Development or Senior Care
- Revitalization/Beautification
- Pedestrian & Traffic Safety Improvements
- Connectivity (e.g., trails, sidewalks to schools)
- Recreation Expansion
- Community Education



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Briefly describe any current ideas or areas of need your community is interested in addressing:

Section 4: Required Documentation Checklist

- Signed Community Trust Pledge
- HOA By-Laws and Covenants/CCRs (if applicable)

Please Note: The Village of Marvin does not review, interpret, enforce, or verify compliance with any community’s Covenants, Conditions, and Restrictions (CCRs), bylaws, or other governing documents. Submission of these documents is solely for the purpose of verifying organizational structure and eligibility for participation in the Community Partnership Program. It is the responsibility of the applying community or organization to ensure that any proposed projects or partnerships are aligned with their own governing documents.

- Signatures from all property owners within the proposed partnership area (for non-HOA communities)
- Non-Profit or Tax-Exempt Documentation (Tax ID# and 990)
- List of Board of Directors
- Grant Funding Application (if requesting funds, if applicable per Village instructions)

Section 5: Signature & Acknowledgment

By signing below, I/we affirm that the information provided is accurate to the best of our knowledge and agree to engage in good faith as a collaborative partner with the Village of Marvin.

Signature: _____

Print: _____

Organization: _____

Date: _____

Submission Instructions:

Please submit **BOTH** your **completed Letter of Request Form & signed Community Trust Pledge** to the Village Clerk via the Contact Village Staff webform on MarvinNC.gov. (Link: <https://marvinnc.gov/How-Do-I-Contact-Village-Staff>). Please note in the “Question” box that you are applying for the “Village of Marvin Community Partnership Program”.

If you are also applying for grant funding, please also submit your **completed Grant Application and supporting documentation**.